

ORLEANS SCHOOL COMMITTEE

APPROVE

Regular Meeting, September 22, 2014, Orleans Elementary School

ORLEANS TOWN CLERK

'14 OCT 22 3:42PM

Present for the Committee: Josh Stewart, Chair, Ginger Marks, Gail Briere, David Abel, Hank Schumacher

For the Administration: Dr. Richard Hoffmann, Jim Nowack, Elaine Pender, Keith Gauley (4:05 p.m.)

Others in Attendance: Ron Collins, Fincom Reps

**CALL TO ORDER/AGENDA CHANGES** – The meeting was called to order at 3:37 p.m. Item C. was moved to top of the agenda. New committee member, Mr. Schumacher, was welcomed and thanked for his service. Finance Committee representatives, Ralph Cuomo and Peter O'Meara, were also welcomed.

**CITIZENS SPEAK** – No one wished to speak.

**ADMINISTRATORS' REPORTS**

A written report from Principal Pender was included in the packet. Topics covered included enrollment, staff recognition, personnel, curriculum, professional development, technology, and summer building projects. Mr. Abel requested feedback on the new curriculum programs – what's working, etc. Other written reports in the packet were from Dr. Caretti, Director of Student Services, Assistant Superintendent Gauley, and Superintendent Hoffmann. Dr. Hoffmann said the opening of school went very well. There are 519 staff members. The Nauset web site has his opening day slide presentation. The Mandarin Chinese program has been added at the high school. It's being taught by, Mr. Tang, a Nauset grad. He also has one class at Nauset Middle School. The ALICE school safety strategy program will be presented at the October meetings.

**PRIORITY BUSINESS**

**FY15 Budget Review**

The expense report will be in the October packets after all salaries have been encumbered.

**Update on Capital Projects**

The Five Year Capital Plan, and the FY15–FY22 Building Facilities Stabilization Fund Maintenance Projects list was distributed. Town Departments are being asked to have their Capital Plans done by November. Ron Collins, the town's Building and Facilities Manager, said the kitchen ceiling project was much more involved than first thought and used up every bit of \$25,000 that was budgeted. Money had to be reconfigured. The fire alarms have been fixed and the nuisance alarms have stopped. The carpet project went smoothly. The windows project is moving along. The estimate is due October 14. It is needed for the town meeting on October 27. Additional lead and asbestos testing was done. Town meeting will have to vote the entire amount, but the project will get back 37% of costs. The committee thanked Mr. Collins for his report. Mr. Nowack attended an initial meeting for Capital Plan planning purposes. The roof condition will be reviewed. The subcommittee will question all items to see if we still want to do them or if they can be pushed out to another fiscal year. It is hoped the Capital Plan will be available for the next school committee meeting.

### Policy Updates

A motion was made by Mr. Abel and seconded by Mr. Schumacher to approve for a first reading "in form" Section B of the Policy Manual, School Committee Board Governance (without staff communication policy). The vote was unanimous.

A motion was made by Mr. Schumacher and seconded by Mr. Abel to approve for a first reading "in form" Section D of the Policy Manual, Finance (without the E&D policy). The vote was unanimous.

A motion was made by Mr. Abel and seconded by Mrs. Marks to approve for a first reading "in form" Section I of the Policy Manual, Instruction. The vote was unanimous.

Mr. Stewart said the Policy Subcommittee is meeting Wednesday at 4:00 p.m. to deal with the communication policy. They realized that just having school committee members on the committee wasn't ideal so there will be many more members on the committee going forward representing more stakeholders.

### Appointments

By unanimous consent, Mr. Schumacher was appointed as the committee's representative to the the Cape Cod Collaborative and as payroll authorizer alternate. By unanimous consent, Mr. Stewart, Ms. Briere, and Mrs. Marks were appointed as Union 54 voting members.

### **OTHER REPORTS AND INFORMATION**

Cape Cod Collaborative – No report.

Playground Subcommittee – No report.

Transportation Subcommittee – No report.

Policy Subcommittee – On the agenda for the upcoming October 1st Joint Meeting.

Superintendent Search Committee – Ms. Briere reported that a meeting was held. The Executive Search group from the Cape Cod Collaborative has been hired. A budget has been established (\$9990 fee for Executive Search committee, \$11,000 advertising, \$800 incidentals). Orleans' share is \$1743 (based on per pupil). *A motion was made by Mr. Abel and seconded by Mrs. Marks to authorize the expenditure of \$1743 allocated to the Superintendent's search costs. The vote was unanimous.* Ms. Briere said the search committee will report at the October 1 joint meeting. A high level of confidentiality will be maintained. Mr. Stewart wondered if there could be a local hire? Ms. Briere said a local posting has gone out and anyone can apply

### **APPROVAL OF MINUTES**

*A motion was made by Ms. Briere and seconded by Mrs. Marks to approve the minutes of August 18, 2014 as printed. The vote was unanimous. A motion was made by Ms. Briere and seconded by Mrs. Marks to approve the minutes of August 22, 2014 as printed. The vote was unanimous.*

### **PAYMENT OF BILLS**

**ADJOURNMENT** – It was moved, seconded, and voted unanimously to adjourn at 4:51 p.m.

Respectfully submitted, Marcia M. Templeton, Secretary, Orleans School Committee